DECLARATION OF MAJOR/MINOR

CCAS Undergraduate Services Office
801 22nd St, NW
Phillips Hall 107
Washington, DC 20052
Phone: (202) 994-6210 Fax: (202) 994-6213

Today’s Date _______________________

Designated faculty members in each area of study will grant Major/Minor approvals. To declare a major/minor, visit the department in person and meet with the relevant individual(s) to fill out this document. Once you have completed and signed it, return this form to CCAS Undergraduate Advising (Phillips Hall 107).

Name: ___________________________ GWid: ___________________________
  Last Name                First Name                M.I.

Daytime Phone: ____________________ GW E-mail: ____________________________@gwmail.gwu.edu

Name of Major(s)                    Name of Faculty Advisor
__________________________________
  □ BA   □ BS   □ BFA
  □ Add □ Drop □ Keep

Concentration (if applicable):       ___________________________

__________________________________
  □ BA   □ BS   □ BFA
  □ Add □ Drop □ Keep

Concentration (if applicable):       ___________________________

If you list two majors, mark one of the below options:

Double major (two majors, one degree, 120 hrs.) □
*Double degree (two majors, two degrees, 150 hrs.) □
*requires separate application

Name of Minor(s)                    Name of Faculty Advisor
__________________________________
  □ Add □ Drop □ Keep

__________________________________
  □ Add □ Drop □ Keep

To declare a major or minor, the approved Plan of Study must be completed on side 2 of this form.

Degree Code

Major Code

Second Major Code

Minor Code

Second Minor Code

Office Use Only

Concentration Code

Concentration Code

Double major □

CCAS Approval

Date

Double Degree:

Degree Code

Major Code

Double degree □
This Suggested Plan of Study is an opportunity for you to discuss with your faculty all of the major or minor requirements and draft a tentative academic plan to meet those requirements. Although this is an informal document, it is your responsibility to communicate changes to your academic plan with your advisors. Please check all relevant policies, including: (a) minimum of 12 credits in upper-level major coursework and/or at least 6 credits of upper-level minor coursework must be completed in residence; (b) no grade below C- in upper-level courses (some departments require all courses to be a C- or higher); (c) no required coursework for the major or minor may be taken P/NP.

**Example:**

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If changes to the requirements in the University Bulletin are allowed but not listed on this form, it is the student’s responsibility to ensure that these changes are communicated by the faculty officially through DegreeMAP.

**Departmental Approval(s)**

*Please note: Certain departments may require a faculty advisor’s approval in addition to that of the department.*

Department Approval (1st Major/Minor): ____________________________  ____________________________  Date: _______

Department Approval (2nd Major/Minor): ____________________________  ____________________________  Date: _______

I have reviewed the requirements for the major(s) and the minor(s) (where applicable) as stated in the current University Bulletin and understand what I must do to meet them.

Student Signature: __________________________________________________________  Date: _______